

UNCLASSIFIED

PRECEDENCE ACTION: **ROUTINE**

PRECEDENCE INFO: **ROUTINE**

DTG: 090200ZJUL12

FM: HQNZDF

TO: 16952
16953
16978

INFO: HQNZDF (DPE.DDMP)

SIC: ZBZ

FOR: COMMAND, ADMINISTRATION AND PUBLICATION CENTRES,
AND CLOTHING STORES

NZDF 5400/1. NZDF MEDAL MOUNTING STANDARD

1. ON 28 MAY 12 CDF APPROVED THE NZDF MEDAL MOUNTING STANDARD

2. THE STANDARD APPLIES TO ORDERS, DECORATIONS AND MEDALS FULL-SIZE AND MINIATURE, MOUNTED FOR WEAR ON NZDF UNIFORM FOR ALL NZDF PERSONNEL INCLUDING NON-REGULAR AND NZ CADET FORCES

A. THE STANDARD ALSO APPLIES TO THE MOUNTING AND WEAR OF RIBBON BARS, UNIT CITATIONS AND SERVICE COMMENDATIONS ON NZDF UNIFORM

B. MEDALS MOUNTED THROUGH THE NZ DEFENCE SERVICE MEDAL (NZDSM) REMOUNTING PROCESS ([HTTP://ORG/DPE-HRSC/PC/MAP/STEPS/ARRANGENZDSMRE MOUNTING.PDF](http://org/dpe-hrsc/pc/map/steps/arrangenzdsmremounting.pdf)) SINCE OCT 2011 HAVE BEEN MOUNTED USING THE STANDARD

3. THE STANDARD HAS BEEN PUBLISHED ON THE NZDF MEDALS WEBSITE - SEE THE WEARING MEDALS PAGE [HTTP://MEDALS/INFO/WEARINGMEDALS.HTML](http://medals/info/wearingmedals.html) (INTRANET LINK)

A. A LINK TO THE STANDARD WILL BE PLACED ON THE HR TOOLKIT

B. THE INFORMATION IS ALSO AVAILABLE ON THE INTERNET VERSION OF THE NZDF MEDALS WEBSITE - [HTTP://MEDALS.NZDF.MIL.NZ/INFO/WEARINGMEDALS.HTML](http://medals.nzdf.mil.nz/info/wearingmedals.html)

4. THE STANDARD WILL TAKE PRECEDENCE OVER ALL EXISTING SINGLE SERVICE, UNIT OR HQ INSTRUCTIONS OR CUSTOM AND PRACTICE ON MEDAL MOUNTING

A. EXISTING SINGLE SERVICE, UNIT OR HQ INSTRUCTIONS ARE TO BE DELETED AND THE LINK [HTTP://MEDALS/INFO/WEARINGMEDALS.HTML](http://medals/info/wearingmedals.html) (INTRANET LINK) INSERTED INSTEAD

B. DFO 4, CH 11, SECTION 6 WILL ALSO BE AMENDED

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5. UNIT COMMANDERS AND COST CENTRE MANAGERS ARE TO NOTE THAT ALL MEDAL MOUNTING TASKS FOR THEIR SERVING PERSONNEL PAID FOR BY PUBLIC FUNDS MUST MEET THE NZDF MEDAL MOUNTING STANDARD

A. IN PRACTICE, THIS WILL MEAN LITTLE CHANGE TO MOST MEDAL MOUNTERS APART FROM USING CONSISTENT DIMENSIONS ACROSS ALL NZDF UNITS AND PERHAPS REVIEWING THE MATERIALS AND TECHNIQUES THEY USE

6. EXISTING MEDAL GROUPS WILL REMAIN AS THEY ARE WITHOUT ANY RE-MOUNTING UNTIL THERE IS A NEED TO DO SO

A. REASONS FOR RE-MOUNTING INCLUDE

B. PRESENTATION OF ANOTHER MEDAL

C. THE MEDAL GROUP IS PHYSICALLY DAMAGED OR LOST; OR

D. IN THE ASSESSMENT OF SENIOR UNIT STAFF, THE PRESENTATION OF THE MEDAL GROUP IS BELOW AN ACCEPTABLE STANDARD TAKING INTO ACCOUNT THE RANK AND DUTIES PERFORMED BY THE NZDF PERSONNEL INVOLVED.

7. QUALITY ASSURANCE IS THE RESPONSIBILITY OF

A. UNIT COMMANDERS AND COST CENTRE MANAGERS FOR ALL NON-NZDSM MEDAL MOUNTING; OR

B. AS SPECIFIED IN THE PROCESS AT [HTTP://ORG/DPE-HRSC/PC/MAP/STEPS/ARRANGENZDSMRE MOUNTING.PDF](http://org/dpe-hrsc/pc/map/steps/arrangenzdsmremounting.pdf) FOR REMOUNTING DUE TO THE RECEIPT OF THE NZDSM

8. MAIN CHANGES INTRODUCED WITH THE STANDARD

A. THERE ARE THREE SIGNIFICANT CHANGES TO PREVIOUS NZDF PRACTICE IN THE STANDARD

9. THE FIRST MAIN CHANGE IS THAT THE REQUIRED DIMENSIONS FOR MEDAL GROUPS, EXCEPT IN THE EXCEPTIONAL SITUATIONS SPECIFIED IN THE STANDARD, WILL BE

A. FULL SIZE MEDAL GROUPS

B. HEIGHT 95 MM

C. WIDTH - A RANGE FROM 64 TO 160 MM

D. NOTE: THE RANGE IS FROM TWO MEDALS WIDE (NOT OVERLAPPED) TO UP TO FIVE MEDALS WIDE (NOT OVERLAPPED)

E. MINIATURE MEDAL GROUPS

F. HEIGHT 57MM

G. WIDTH - A RANGE FROM 32 TO 144 MM

H. NOTE: THE RANGE IS FROM TWO MINIATURES WIDE (NOT OVERLAPPED) TO UP TO NINE MINIATURES WIDE (NOT OVERLAPPED)

10. THE OTHER TWO SIGNIFICANT CHANGES ARE THAT RIBBON BARS WILL HAVE:

A. A NORMAL EXTERNAL HEIGHT OF THE RIBBON OF 12 MM (IE FROM THE PERSPECTIVE OF A VIEWER), RATHER THAN THE CURRENT PRACTICE WHICH RANGES FROM 10 TO 15 MM; AND

B. A MAXIMUM OF THREE RIBBONS IN ANY ROW, APART FROM THE EXCEPTIONAL SITUATIONS SPECIFIED IN THE STANDARD.

C. NOTE: THE TRANSITION FROM THE CURRENT NORMAL NZDF PRACTICE OF FOUR RIBBONS ON THE BOTTOM ROW WILL TAKE PLACE INCREMENTALLY, IE WHEN THE NZDSM AND/OR OTHER MEDALS ARE ADDED TO RIBBON GROUPS, OR RIBBON BARS NEED TO BE REPLACED DUE TO WEAR AND TEAR

D. THE REASON FOR THE NORMAL MAXIMUM OF THREE RIBBONS IN ANY ROW IS TO GENERATE GREATER CONSISTENCY ACROSS NZDF OF HOW RIBBONS LOOK WHEN WORN. THREE RIBBONS WIDE LOOKS NEAT AND PROFESSIONAL ON, AND CAN BE COMFORTABLY WORN BY, THE VAST MAJORITY OF NZDF PERS

11. POINT OF CONTACT IS MR JACK HAYES, ADVISOR MEDALS POLICY, DEFENCE PERSONNEL EXECUTIVE, DTELN 348-8827

DRAFTER: D.J. ANDERSON (MR)

RELEASING OFFICER: AS ABOVE

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